

PARISH OF THE SACRED HEART, ST IVES
Minutes of the Meeting of the Parish Steering Group held on
Monday, 11th February 2008 in the Hall

Present: Father Paul, Ellen Kemp (Chairman), Jonathon Martinsky, Patrick Landucci, Eleanor Redwood, Michael Sanderson, Dot Wade, Bridget Wells, Veronica Boland (Secretary)

1. The meeting opened with a prayer, remembering particularly those who are sick.
2. **Apologies:** Elizabeth Barker and John Bishop.

The Chairman welcomed Jonathon as Youth Representative and Bernadette Milnes, Music Co-ordinator.

3. **Certification of minutes of meeting held on 3rd December 2007.**

The minutes were accepted as a true record of the meeting on 3rd December.

4. **Matters Arising**

4.1 Report from Music Co-ordinator

Bernadette reported that despite contacting several organists, she has been unable to find anyone to play the organ at 11 am Sunday Mass. Farrell Gray presently plays but will be going to university this year.

A discussion followed as to the best way forward including asking the parish community if anyone who plays the keyboard or piano would be prepared to try playing the organ for simple hymns. It was felt that the formation of a choir to lead hymns may discourage the remaining congregation from singing.

Eleanor kindly said that as she played the piano she would be prepared to try playing the organ. **Action: Eleanor/Bernadette**

Ellen reminded the meeting that actions agreed in March 2007 were to establish and publicise a musical evening to be held monthly in the Hall, and invite parishioners who enjoy singing, and also to raise awareness of the role of Music Co-ordinator.

As no progress could be made, Father Paul will speak with Farrell Gray and then meet with Bernadette to try to take the matter forward. **Action: Fr Paul**

Father Paul thanked Bernadette for her efforts to resolve the difficult situation with regard to the provision of music.

4.2 Parish Leaflet

This has gone for printing. Parishioners will be asked to deliver these to new houses/flats in the parish. A supply will be kept in the office for use as and when new houses are built.

4.3 *Eucharistic Services*

A confidential discussion took place about Eucharistic Services following a letter received from Bishop Michael. Full details will be communicated to the parish in due course.

4.4 *Photo board*

Photos of Michael and Jonathon will be taken after the meeting to complete the photo board and add to those already on the website.

4.5 *Councils of Laity: Diocesan/Deanery*

Ellen will attend the next Diocesan Council of Laity meeting on 10th May when the topic will be "Marriage and Family Life".

Ellen reported that she attended the first meeting of the newly established Deanery Council of Laity on 26th April, which was held in our parish hall and attended by representatives from Cambridge, St Neots and Buckden parishes. The group will meet four times a year. One meeting will be held in advance of the bi-annual Diocesan Council of Laity meeting and two other meetings will be held during the year to address other issues. The inaugural meeting was well supported and it is hoped all parishes in Cambridgeshire will join in the future.

5. **Parish Boundary**

Father Paul reported that at the last clergy deanery meeting three changes to the parish boundary were made and approved by the Council of Priests with effect from 1st January 2008.

- An area north of the A14 was transferred from Our Lady and the English Martyrs, Cambridge, to the pastoral care of St Philip Howard, Cambridge.
- Cambourne, Caxton and Bourne to be part of OLEM parish.
- With the closure of St Francis Church, Papworth, Father Nicholas Kearney has taken on the responsibility for Saturday evening Mass at Papworth, together with the pastoral care for the villages of Papworth Everard, Papworth Agnes, Eltisley, and Gransden. The chaplaincy of Papworth Hospital remains with Father Paul at this parish.

(The new town of Northstowe will fall within the boundary of this parish.)

6. **Parish Plan**

All members of the Committee had been sent copies of the plan via email prior to the meeting.

The Parish Plan document was ratified.

Ellen identified several items for review this year. It was decided to bring forward a list of actions (with agreed responsibility) to each meeting of the Steering Group. The list can be reviewed at each meeting to ensure progress is being made.

Action: Ellen to bring first action list to next meeting

7. The Grapevine

Veronica reported that there will be enough content for the next edition to be printed in March.

8. Report from Finance and Building Committee

Patrick updated the Committee on the position with regard to the alteration of the porch doors, following the rejection of the previous design by the Historic Churches Committee.

Two submissions will be made to the Historic Churches Committee, both involving a single door opening into the porch instead of into the church, and therefore making more space for people to circulate by the door at the rear of the church. One design is for a partly glazed door and the other for solid wood.

Patrick showed the Committee an illustration of the proposed design for the glazed door incorporating glazed motifs which replicate the existing motifs in the windows behind the altar.

Patrick and Father Paul are meeting with the Chairman of the Historic Churches Committee on Tuesday, 12th February to see if this application would receive a favourable response.

Patrick also reported that a representative from a damp and rot treatment company had looked at the Presbytery today and will report on what treatment is needed.

9. Agenda for Open Meeting on 18th May.

The draft agenda had been circulated to the Committee prior to this meeting.

Ellen noted that she was stepping down from the Committee having served two two-year terms, and elections would also be required for the three members of the Steering Group who had served a two-year term, namely Bridget (8 am Mass representative), Dot (5 pm Mass representative) and John Bishop (11 am Mass representative).

Northstowe: Public Consultation is being held by South Cambridgeshire District Council with plans available at public libraries until the end of March. A further consultation will be held towards the end of the year.

Ellen also reported that she had spoken to Priscilla Barlow, County Ecumenical Officer, and minutes of the Council meeting held in September will be forwarded to the parish office. The Council of church leaders, including Bishop Michael have been discussing the implications of the new town and other housing developments in Cambridgeshire.

It was agreed to request items under 'Any Other Business' at the start of the open meeting. Final agenda to be agreed at next meeting. **Action: PSG**

10. Any Other Urgent Business

Father Paul reported that in July 2006 he met with the Director of Schools to look at the possibility of primary provision in this part of Cambridgeshire, but has to date had no response following that meeting. Father Paul has therefore written to the Chairman of the Diocesan Schools Service Commission requesting a discussion as soon as possible. ***Action: Fr Paul***

11. Date and time of next meeting: 28th April 2008 at 19.30.

The meeting closed at 20.50